

# Extended Day Program

The Extended Day Program is for registered St. John Fisher School students and is open most days that school is in session. Located in Kane Hall, operating hours are 6:00 – 7:45 AM and 2:55 – 5:00 PM; additional hours are 11:30AM to 5:00PM on Early Dismissal days. **There is a one time (per academic year) Registration Fee of \$20.00 per family which will be assessed on your first bill.**

The Extended Day Program is designed for families which need before or after school care at any time during the school year. Your child is welcome every day or just once a year; we are here to make your life easier and your child's life more fulfilling. Registration forms are available in the school office, on the school website, or at Packet Pick-Up. Please sign your child up for Extended Day by using the link in Mrs. Nash's notes.

**If you have any questions, please contact us at (773) 445-7360 (during extended day hours) or email [dogrady@sjfschool.us](mailto:dogrady@sjfschool.us) or you can leave a message at the school office.**

## Morning Procedures

Your child/ren may arrive anytime on any morning between 6:00 AM - 7:45 AM. They may bring their breakfast with them. At 7:45 AM, Preschool through 2<sup>nd</sup> Grade children are walked to their lines and supervised until the bell rings. Third through Eighth Grade children will be dismissed from Extended Day doors and they will walk themselves to their classroom. Morning charges are \$6.00 for one child and \$10.00 for two or more children each day.

## Afternoon Procedures

All children attending Extended Day will meet in the Preschool hallway outside of room 107 at dismissal and are walked to Extended Day. Children will wash their hands, eat an afternoon snack, and work on their homework. Children are taken outside on generally nice days. Games, books, and movies are available every day. Children can attend ED following ETC, Homework Club, Girl Scouts, or any SJF sports program. We also walk children to their practices if needed. When parents arrive, they sign their child out at that time and are charged as follows:

Minimum amount is charged as of 2:55. Parents who pick up between 2:55 and 3:05 are NOT charged for that day. After 3:55 P.M., charges are accrued by 15 minute intervals.

| Times              | 1 Child | 2 Children | 3 Children |
|--------------------|---------|------------|------------|
| 2:55-3:55 (1 Hour) | \$6.00  | \$8.00     | \$10.00    |
| 3:56-4:10 (1:15)   | 7.50    | 10.00      | 12.50      |
| 4:11-4:25 (1:30)   | 9.00    | 12.00      | 15.00      |
| 4:26-4:40 (1:45)   | 10.50   | 14.00      | 17.50      |
| 4:41-5:00 (2:00)   | 12.00   | 16.00      | 20.00      |
| 5:01-5:15          | 18.00   | 24.00      | 30.00      |
| 5:16-5:30          | 24.00   | 32.00      | 40.00      |

**\*\*\*\*Extended Day Invoices will be sent out once a month and are due upon receipt. Checks should be made payable to St. John Fisher and sent to school in an envelope clearly marked Extended Day. NO CASH PAYMENTS PLEASE! \*\*\*\***

### DISCIPLINE

Saint John Fisher Extended Day is an extension of Saint John Fisher School and falls under the same disciplinary codes of the school. Demerits, detentions, suspensions, and expulsion from the program are possible.

### PICK UP PROCEDURE

Please ring door bell (located on the glass doors of Kane Hall) and you will be buzzed in. Anyone designated by parental consent may pick up a child and is required to sign them out. If child is to be dismissed without supervision, parent(s) hold harmless Saint John Fisher School and by association, the Extended Day Program.