

SJF School Board Agenda 11/12/19 @ 7 PM in the School Library

1. Principal Update (Maura, 5 Minutes)
2. Pastor Update (Fr. Ken, 5 Minutes)
3. Administrative Updates (Carrie, 5 Minutes)
 - Follow-ups from last meeting (all complete):
 - Faculty roundtable completed October 30th
 - Four committee meetings completed in October in place of full board meeting
 - SAB Website Updates Completed (About us Section and Intros)
 - Nov Goal: Update 2019/2020 Goals and include it plus intros in Bulletin
4. **Strategic Planning Committee** (Joe, Joan, Katy, Tim, 15 Minutes)
 - Report out on progress towards goals of communicating SJF strategic plans in February 2020 including:
 - Ongoing benchmarking and goal-setting efforts:
 - SJF Parent and Parish Organization interviews (largely complete)
 - Local high school feedback (complete)
 - Faculty and committee feedback (complete)
 - 5 Essentials Survey feedback (review ongoing)
 - Peer grammar school operational data (review ongoing)
 - Gather examples of other schools' strategic plans (review ongoing)
 - Initial plan writing and related branding work
 - Initial cost estimating and fundraising goal-setting work
 - Report out themes/update on "Faculty Feedback" roundtable sessions held October 30th focused on the following:
 - SJF's strengths, weaknesses, opportunities, and threats (SWOT)
 - Specific needs, wish list items, and goals related to professional development, teaching success, relationship strengthening, job satisfaction, community involvement/investment
5. **Fiscal Management Committee** (Carrie, Joe, John, Molly, 10 Minutes)
 - Grants: Update Board on grant applications, timing, and goals (Molly)
 - Financial Report: Update board on finance meeting with Emmett to work towards producing Annual Financial Report (Carrie and Joe)
6. **Communications and Marketing Committee** (Sara, 10 Minutes)
 - Share progress on SJF School Website Updates and social media plans/rebranding efforts
7. **Mission Effectiveness Committee** (Kathleen and Mary, 10 Minutes)
 - Provide update on early ideas aimed to help SJF school meet vision/mission/identity.
 - Connect parish and school efforts and communities (ie: communication reaching all stakeholders)
 - Focused efforts to ensure SJF school culture welcomes new families and students
8. **Board Closed Session Working Session on two topics** (30 Minutes):
 - Share/Finalize SWOT for Strategic Planning Comms (Joe, Joan)
 - Discuss/plan for next steps on fundraising recommendation (John)

Please email Carrie Nowicki at sjfsab@gmail.com if you have an agenda item you would like to add or if you plan to attend so we can ensure we have an accommodating space. **All are welcome!**