SJF School Advisory Board Meeting Minutes from 2/19

Budget (10 Minutes) – Pete

- *Notes: 2020 Budget planning underway. 2019 Budget on track similarly to 2018.*

Strategic Planning Discussion (45 Minutes) - Joe and Joan

- *Strategic Planning Process underway aimed to do the following:*
  - o *(1) engagement of the community in**identification** of base "starting point," near-term needs, and longer-term areas of growth for continued strength and vitality of the school; (2) **prioritization**of key areas of focus for next 3-5 years; (3) **creation** of specific action plans for success in each area of focus; and (4)**communication** and marketing of those plans to the school and parish communities*
  - o *Strategic Planning Committee along with SAB identified top 5 priorities Finances and Fundraising, Physical Infrastructure Review, Academic Program Data, Achievement Data, and Culture and Spirit Data.*
  - o *Next Step: (1) Short survey to be created and distributed in March by Communications committee to get feedback from parents, faculty and community members to ensure all stakeholders can be reached effectively in the coming months as we progress strategic planning efforts for SJF. (2) Joe and Joan to lead 1-2 Strategic Planning meetings to advance above efforts ahead of April 9thmeeting. (3) Aim for May roundtable and survey to collect feedback on Strategic Planning plans.*

Form Selection Committee for opening board position (5 Minutes)

- *Fr. Ken and Maura will nominate one community member, 1 exiting board member and 1 current board member to serve on selection committee for open board position (s). Goal is to recruit a community member with a business/financial background to continue to diversify across board members.*

Finalize SAB Bylaws (5 Minutes)

- *SAB members to sign at next meeting, April 9th.*

As always, please reach out to a board member or email SJFSAB@gmail.com to provide input on strategic planning or other topics or to join as at our next Board Meeting on April 9th @ 7PM in the Library.